



Wootton Bassett Infants' School

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Headteacher: Mrs Alison Pass

Friday 28th November 2026

Dear Parents and Carers,

As a school we hold emergency drills for our children and staff so they can practise evacuating and locking down should the need arise.

Last term we held a fire drill which we are pleased to say the children reacted to quickly and calmly and this term we plan to hold a lockdown drill. We understand that this can sound quite alarming so we would like to share how we deal with this in school.

It is important that our children know what to do in various emergency situations or unusual circumstances such as a dangerous dog, a cloud of toxic smoke in the air, an intruder onsite, or a member of the community bringing a weapon into school. The lockdown procedures are designed to keep schools safe in a range of emergencies. We are aware that the lockdown drill will be a different feeling for both staff and children compared to the standard 'fire drill' so we will be discussing the process with the children in assembly after which we will go through lockdown with them so that they know what is required.

All these steps are carefully designed to make our school a safer place for everyone.

Please be reassured that this new drill is not due to any known threat to our school, it is a natural process of improving school safety should a risk arise in the future.

Thank you for your ongoing support.

If you have any questions, please do not hesitate to contact the school office.

Yours Sincerely

Mrs Alison Pass

