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**Governor Application Form**

**Personal details**

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| **Title** |  | **Name** |  | **Surname** |  |

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| **Gender** *Please tick ✓ the appropriate response* | **Female** |  | **Male** |  |

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| **Job Title** |  |

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| **Home address** *including postcode* |  |

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| **Email address** |  |

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| --- | --- | --- |
| **Home telephone number** | **Daytime telephone number** | **Mobile telephone number** |
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| **Have you any experience as a school governor?**  | **\*Yes** |  | **No** |  |

**\*If you are currently serving as a school governor, or you are involved with a school governing body in any other way, please tell us which school(s) you are involved with.**

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***Please tick (✓) box to confirm that you agree with the statement(s) given below.***

* I confirm that I will declare any conflict of interest and understand the rules about withdrawing from meetings because of a potential conflict of interest.

**Your skills and attributes**

The primary consideration in appointment decisions is to acquire the skills, experience, and diversity the governing board needs to be effective.

For maintained schools, the School Governance (Constitution) (England) Regulations 2012 require anyone appointed to the board to have the skills required to contribute to effective governance and the success of the school. All academy trusts must identify and fill any skills gaps through recruitment or training.

The specific skills that governing bodies need to meet their particular challenges will vary. It is therefore for governing bodies and other appointing persons to determine in their own opinion what these skills are and be satisfied that the governors they choose to appoint have them.

The principles and personal attributes that individuals bring to the board are as important as their skills and knowledge. Schools and appointing bodies may interpret the word skills to include personal attributes, qualities and capabilities, such as the ability and willingness to learn and develop new skills.

Edited extract from DfE *Governance Handbook 2020*

Governing boards regularly undertake skills audits to ensure new governors’ skills are evaluated in order to allocate them to the most relevant committee within the GB structure.

**Please tell us about any skills, qualifications, training, or personal and/or professional attributes that you can bring to the role.**

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**Please tell us about yourself and specifically state your reasons for wanting to volunteer as a school governor.**

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**Governors must attend governing body and committee meetings throughout the year, mostly in the evenings. Governors must also make planned visits to the school during the daytime at least once a term. This involves a time commitment from you.**

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| Are you able to spare the time to volunteer as a governor? | **Yes** |  | **No** |  |

**Governors need to attend training for the role and develop their skills and understanding to support the school. This may mean attending training in evenings or sometimes during the day.**

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| Are you willing to do this?  | **Yes** |  | **No** |  |

**Governors must be actively involved in meetings by reading papers in advance, preparing questions, listening and contributing to discussions and ideas for improving the school.**

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| Do you feel able to contribute to the governing body at meetings?  | **Yes** |  | **No** |  |

**Governors will be asked to undergo an identity and criminal records check as part of the appointment process.**

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| Are you willing to do this?  | **Yes** |  | **No** |  |

**Personal declaration**

Our school welcomes every application regardless of gender, age, disability, sexual orientation, race, religion and belief. **Please read the criteria below and confirm that you are not disqualified from serving as a school governor because of these restrictions.**

A governor must be aged 18 or over at the time of their election or appointment and cannot be a registered pupil at the school. A person cannot hold more than one governorship at the same school.

**I acknowledge and agree that the school can use my personal data in this form for the purposes of parent governor election and recruitment. All data is held in accordance with the Data Protection Act 1998. I confirm that the information that I have provided in this application form is accurate.**

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| **Signature** |  | **Date** |  |